

BCA Director Rules and Expectations

PARTY RULES:

CPC Governing Documents – found on the CPC website and on our BCA website 'EDA GOVERNING DOCS' link.

- **EDA Constitution** - please make yourself aware of the content of the entire EDA Constitution. Below are some specific rules for Directors.

6. MEETINGS OF THE ASSOCIATION

6.3 Subject to rules that may be set out by National Council, the Executive Committee may adopt rules of order to be followed at any Association meeting. Absent the adoption of any rules of order or to the extent not provided by such rules or not provided by the requirements of National Council, the Association shall follow *Robert's Rules of Order Newly Revised*. (**Note: Our EDA follows *Robert's Rules of Order Newly Revised***)

7. BOARD OF DIRECTORS

7.2.3 each nominee [**possible Director at an AGM or special meeting**] must complete the Affirmation of Office

Eligibility to Stand for Election to the Board of Directors

7.3 Subject to any minimum periods of membership that may be set pursuant to Article 4.2 of the Party Constitution and in the Membership By-law set out by National Council, any Member may stand for election to the Board of Directors at an Annual General Meeting.

7.9 The Board of Directors, on the approval of two-thirds (2/3) of those present and voting, may remove a Director who has missed three (3) consecutive regularly scheduled meetings of the Board of Directors without reasonable explanation or whose conduct is judged improper or unbecoming, or likely to adversely affect the interest or reputation of the Association or the Party. The removal may only occur at a meeting called for that purpose.

16. DUTY TO UPHOLD CONSTITUTION

16.1 It shall be the duty of the Board of Directors to uphold and enforce the provisions of the Association Constitution.

NOTE - You must have an 'active Conservative Party of Canada membership' to remain on our board. Do not let your membership lapse!

- **Code of Conduct for Volunteers, Campaign Staff, and EDA Staff** - please be aware of this Governing Document. See section B below:

B. Application

This Code of Conduct applies to all volunteers within the CPC and **all volunteers and employees of affiliated electoral district associations (EDA)** and election campaign (Campaigns) (collectively, Volunteers).

BCA Board Motion in effect:

- Each BCA Director must sit on at least 1 Committee.
- All BCA Directors are part of our Phone Bank, and are expected to help make phone calls as needed.

BCA DIRECTOR EXPECTATIONS:

- Maintain a 'Membership in Good Standing' status throughout your Director Term
 - Attend social events planned by the Burlington Conservative Association – Canada Day, Veteran Appreciation Dinners, Christmas Get-Together, and others.
 - Participate in Fundraising events by attending these events and encouraging friends & family to attend whenever possible to make our Fundraisers successful.
 - Donate to the Burlington Conservative Association as you are able to.
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These Director Rules & Expectations were 'shared and voted in favour of' at the February 20, 2020 Board Meeting.

Updated January 15, 2025